

SCR COMBINED AUTHORITY DOCUMENT HISTORY COVER SHEET DOCUMENT DETAILS

DOCUMENT DETAILS

CREATOR

DATE VERSION 1 SAVED

FILE LOCATION PATH

Thematic Board Membership

Claire James

30/04/19

VERSION	DATE	SAVED BY	NOTES
1	30/04/19	CJ	First draft (based on FB/LW paper from Jan 19)
2	10/05/10	CJ	Amends made further to DS comments section 2.1

APPROVALS REQUIRED BY

APPROVAL REQUIRED BY	DATE
Managing Director	
Monitoring Officer	
Chief Finance Officer	

Board Paper Instructions

1. Before commencing the preparation of a paper, please ensure that your Director is aware that it will be on the agenda for the meeting.
2. Please read the guidance for preparing a paper below and contained within the body of the template.
3. If your paper relates to a project rather than a policy decision, ensure that it has received Full Business Plan approval prior Director approval date above. Programme Management process needs to be reflected here
4. Use the format set out below to structure your paper. Noting:
 - a. Papers should be less than 4 pages long with additional material in an annexes;
 - b. Recommendations should be self-contained and specific given they will be used in the minutes;
 - c. Pages should not be numbered (they will be numbered for the final .pdf paper pack);
 - d. Paragraphs must be numbered correctly;
5. Ensure that your Director and subsequent approvers receives the paper in good time to comment on and approve within the timescales set out above.

Should you require any assistance with formatting issues, please contact Claire James who will be happy to assist.

Please ensure that you follow the above before submitting papers. With regret if papers stray from these guidelines we may need to return them to the author, which runs the risk of the paper missing a Board cycle. We would obviously wish to avoid this if at all possible.

REMEMBER

In general, all reports are available to the press and public, however it may be in the public interest for a report to remain confidential. Information regarding exemptions under the Section 12A to the Local Government Act 1972 can be found [here](#).

Avoid jargon or acronyms

Provide a clear explanation of any terms used (use a glossary if necessary)

Be as concise as possible

Use appendices for detailed supporting documentation – reference them clearly in the narrative and list them at the end of the report

20th May 2019

Thematic Board Membership

Purpose of Report

Following consultation with partners, this paper proposes the membership of each of the thematic boards.

Thematic Priority

Cross cutting – the model impacts on all elements of the SCR CA and LEP decision making.

Freedom of Information and Schedule 12A of the Local Government Act 1972

The paper will be available under the Mayoral Combined Authority Publication Scheme.

Recommendations

The LEP Board is asked to ratify the membership of the thematic boards.

1. Introduction

- 1.1 At its meeting on 14th January 2019 the LEP Board agreed to revised governance arrangements in the SCR.

It was agreed that one of the features of the SCR's revised governance arrangements would be that, whilst the sub structure of the MCA and LEP would retain its thematic focus in the areas of business growth; skills and employment; housing and infrastructure; and transport a stronger model of leadership would be introduced in that each boards purpose would be to:

- Shape future policy development and priorities on issues related to its thematic area;
- Develop new programmes;
- Make investment decisions up to £2 million within the agreed budget and policy on the relevant thematic area, as delegated by the Mayoral Combined Authority (MCA) (Board decisions are legally taken by the Head of Paid Service (or their nominated representative) in consultation with the Chair of the Board. By protocol, decisions will not be taken unless there is Board consensus for the decision. Where consensus cannot be reached the issue will be escalated to the MCA and/or the LEP as appropriate for final decision)
- Accept grants with a value of less than £2 million; and
- Monitor programme delivery and performance on the thematic area.

In addition, each Thematic Executive Board also has delegated authority to approve tender awards up to [£200,000.00] that are related to its area of responsibility, provided the proposed spend is within budget. Previously a general Statutory Officer delegation had been in place to approve revenue funded tender awards up to £100,000.00. Above that figure, tender approvals require Authority approval. This allows Thematic Executive Boards a level of delegation within their own areas.

The LEP Board has formal responsibility for the appointment of private sector members to each board and for the appointment of the private sector Chair and Vice Chair. The appointment of elected members to each board will be made at the Mayoral Combined Authority AGM on 3rd June 2019.

2. Proposal and justification

2.1 It has previously been agreed that, with the exception of the Transport Board, each thematic board will comprise two leaders, with one from the constituent councils and one from the non-constituent councils, a member of each of the remaining councils (to be nominated by the respective authority) and two private sector LEP Board members, as well as a lead chief executive from a different authority to the leader. The action to appoint a non-Constituent council member is currently in abeyance pending final decisions on overlapping geographies.

2.2 The Board is asked to agree the private sector membership for each board as proposed below.

2.3 Business Growth Board

Private Sector member (Chair)	Neil MacDonald
Private Sector member	Lucy Nickson
Leader (Constituent member authority) (Chair)	CLlr Sir Steve Houghton

2.4 Housing Board

Private Sector member (Chair)	Tan Khan
Private Sector member	Neil MacDonald
Leader (Constituent member authority) (Chair)	CLlr Chris Read

2.5 Infrastructure

Private Sector member (Chair)	Owen Michaelson
Private Sector member	Richard Stubbs
Leader (Constituent member authority) (Chair)	Mayor Ros Jones

2.6 Skills and Employability

Private Sector member (Chair)	Julia Muir
Private Sector member	Philippa Sanderson
Leader (Constituent member authority) (Chair)	CLlr Julie Dore

2.7 Transport

Mayor (Chair)	Mayor Dan Jarvis
Leader (Constituent member authority) (Deputy Chair)	CLlr Chris Read
Private Sector Member	Peter Kennan, Alison Kinna

3. Consideration of alternative approaches

3.1 Alternative approaches have been considered in the in the development of the new governance arrangements, this paper only proposes the membership of each board.

4. Implications

4.1 Financial

A delegation limit from the MCA to the sub boards has been set at £2m.

This provides consistency with the limits previously in place for the BIF and Housing Investment Boards and is below the average (financial) value of schemes currently being funded through the LGF programme.

4.2 Legal

The changes set out in the agreed model have been captured in the MCAs Constitution and elements of the LEPs governance framework. Both are published on the SCR website.

4.3 Risk Management

Continuing to strengthen governance arrangements in the Sheffield City Region is an important mechanism in managing a number of corporate risks. The agreed changes reflect the commitment of both the MCA and LEP to transparency, and the clear delineation of responsibilities between different elements of the decision-making system.

4.4 Equality, Diversity and Social Inclusion

In developing the composition of the sub boards of the SCR governance arrangements it has been important to consider diversity and how this represents the breadth of the City Region, including factors such as geography and gender.

5. Communications

5.1 Once the Boards become operational it will be important to clearly and effectively communicate when, how and what decisions are being taken and the roles of different boards within this process. This will be vital in signposting people to the information that they wish to find and in improving awareness of the activity being undertaken by the MCA and LEP collectively.

As a requirement of the LEP Review, the SCR are developing a corporate plan for 2019/20. Developing this document will further clarify these roles and purposes of the Thematic Boards.

6. Appendices/Annexes

6.1 None

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Background papers used in the preparation of this report are available for inspection at: 11 Broad Street West, Sheffield S1 2BQ

Other sources and references: Not applicable